

# ANNA POLKE STIFTUNG

## Award conditions

### Scholarships of the Anna Polke Foundation

The scholarship is basically intended to provide the recipient with the means to cover his or her living expenses during the research work.

Being awarded a scholarship does not imply any employment relationship with the Anna Polke Foundation. The scholarship entails no legal obligation to contribute to social security, constituting no remuneration according to § 14, Code of Social Law IV. The recipient is responsible for ensuring that he or she has adequate health insurance coverage. The Foundation will not pay for any aid in the case of illness or accident.

The scholarship payment is not subject to income tax if the conditions defined under § 3, item 44, German Income Tax Law apply. In case of doubt, this shall be determined by the tax office responsible for the recipient. The recipient is responsible for declaring his or her revenues from the grant and for taking out insurance where and if necessary.

There is no residency requirement.

The start of the scholarship shall be determined by agreement; however, the funds must be drawn on before the end of the calendar year in which the scholarship is awarded. In the award notification, the Anna Polke Foundation will specify the length of the funding period and the payment of the funding amount for each individual research project, taking into account the cost plans submitted by the applicants. A total funding sum of 5,000 € shall not be exceeded.

By accepting the scholarship, the applicant accepts the award conditions provided together with the award notification.

### Terms and conditions

- Recipients employed in other positions are expected to dedicate themselves adequately to the research project during the funding period and as necessary for the purpose. Should this become impossible due to changes in the recipient's situation, the Foundation shall be notified without delay.
- The funding can be interrupted for important reasons at the request of the recipient. Such interruption should, however, not exceed three months.

# ANNA POLKE STIFTUNG

- Documenting the expenditure of funds: The statement of expenses drawn up together with the report on expenditure of funds must be backed up by auditable proof such as invoices, vouchers, etc. Such proof shall be kept and shall only be sent to the Foundation when requested.
- Work and results report  
Four weeks after the end of the scholarship, the Foundation shall receive a report on the work and results as well as accounts detailing how the funds have been used.

The report should include 1. the original aim of the research, 2. the implementation and development of the research work done and 3. a comment on the results of the research project, relating them to the state of research in the field (10-20 A4 pages). If a manuscript is available and ready for publication at the end of the funding period, the final report should only consist of a short abstract (max. 1 A4 page) and be submitted to the Foundation together with the manuscript.

- Publication  
The recipient is expected to present the results of the research publicly. This shall be done in the form of an event that is open to the public and organized by the recipient, supported by the Foundation's team.
- We deem it desirable to additionally publish the results. The Anna Polke Foundation is currently planning its own publication series in which the results of the funded research projects can be published. However, we kindly ask for your understanding that this will be decided upon by the expert commission for each individual case after the termination of the scholarship, and that it will not be possible for all of the funded research projects.
- The Foundation shall be informed before any text created as a result of the funding is published. Acknowledgement of the funding by the Anna Polke Foundation must be made in due form. The Foundation's logo can be provided for this purpose. Two copies of the publication (be it a monograph, article, essay or other contribution) shall be sent to the Foundation immediately after release without further demand.
- The author's rights to the research results remain with the recipient. Unless agreed otherwise individually, the recipient shall hereunder grant the Anna Polke Foundation a non-exclusive and non-transferable, temporally and spatially unlimited right of use limited to use for the purposes of the Anna Polke Foundation for all kinds of uses, especially reproduction and broadcasting rights, the rights of reproduction from image, sound or data recording media, or in TV or radio broadcasts, free of charge.

# ANNA POLKE STIFTUNG

The recipient shall keep confidential towards third parties any business and corporate secrets regarding the Anna Polke Foundation that he or she may learn about when present at the Foundation's premises.

## Information requirements and obligations

The recipient undertakes to inform the Anna Polke Foundation without delay, if

- he or she takes up an activity that prevents him or her from dedicating him- or herself adequately to the funded research project,
- any text created as a result of the funding is published,
- an economic benefit accrues from the funded research project to a third party with the consent of the recipient,
- a scholarship is granted by a third party.

## Revocation

The Anna Polke Foundation reserves the right to revoke the scholarship award and to claim back amounts that have already been paid, if

- the award has been granted on the basis of information provided incorrectly or incompletely in the application.
- the award conditions are disregarded.
- the funds have not been used in direct relation to the purpose as defined in the award conditions, or have not been drawn on within the period prescribed.
- there is a cause for revocation for other important reasons.

Scholarship payments made in excess have to be paid back immediately.

## Data protection

We take the protection of your personal data very seriously.

We treat your personal data confidentially and in accordance with statutory data protection regulations as stipulated in our privacy policy statement (see [www.anna-polke-stiftung.com](http://www.anna-polke-stiftung.com)).